

Explanation:

Please see the following links for useful and important information

[Measuring Instruction](http://www.my-callaloo.com/Nopain/MeasureInstruct.htm) <http://www.my-callaloo.com/Nopain/MeasureInstruct.htm>

[Painless Advice on bamboo blinds](http://www.my-callaloo.com/nopain.htm) <http://www.my-callaloo.com/nopain.htm>

[Customer Advice](http://www.my-callaloo.com/Customradvice.htm) <http://www.my-callaloo.com/Customradvice.htm>

[Policies+ Warranty Information](http://www.my-callaloo.com/Nopain/Policies.htm) <http://www.my-callaloo.com/Nopain/Policies.htm>

First and Last	Not donald duck...please!
Billing address	Address where you receive your Credit Card Bills
Tel/Fax/email	Required for processing
Sento address	No P.O Boxes Please. Sent to address that is different from the billing address will require fax signature confirmation along with a copy of the utility bill. Utility bill must contain customers name and billing address. Sorry for the paranoia, but we have had some bad experinces
P.O number:	You do not need to fill this out, we will assign you a number, ths will be your order number when referencing any questions. Please keep this number handy when call us!
Order accepted	When FAXING your order, you must sign and date the box. When emailing your order, this is not required.
IB/OB	Inside(IB) or outside mount (OB). VERY IMPORTANT We will deduct 1/2" of width for all inside mount blinds (IB). This is done for a proper clearance. No deductions will be made for outside mounts (OB). Customer must not make deductions. http://www.my-callaloo.com/nopain.htm#Mounting Style
Width/Length Required	This is the dimension of the window blind you require. Please see this link on how to measure http://www.my-callaloo.com/Nopain/MeasureInstruct.htm
Width/Length Standard	The are the standard sizes of the blinds from the collection. The standard sizes must always be larger then the required size of your blind, dimension are located at the bottom of each webpage
Width/Length Cutdown	This is the cutdown length and width required to reduce the standard blind to your specific window size. The dimension is used to determine the cutdown charge
Blind Name	Very Important
Blind Code	Very Important, bottom of each webpage
Blind cost	As per style, located at the bottom of each webpage
Cut down Charges	If the width/length cutdown is less than 10inches : \$15.00 charge, if the width/length cutdown is greater than 10": \$25.00 charge. Length cutdown is free if accompanied by width cutdown. If only length cutdown is required then same same cutdown charges as above apply.
Varnish	\$20.00 per blind
CC#	Make sure you have all the number with no spaces in between
CC Exp	Expiration date : month/date
Visa/MC/AX code	if you are using a visa/MC card, 3 digit code at the back of your visa/MC card, right side, 4 digit code for American express (see below)
Freight	We will supply you with freight cost. You can request this information via email or we can fax this information back to you once we receive your order
Handling	\$2.00 per blind
Process	Process Fee: If order form is send via email - \$0.00, Order form send via Fax: \$5.00, Order sent via telephone or ascii email: \$15.00
Total	This is the amount you will see on your credit card once the order is approved by you.

